

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: February 20, 2008

Division: Employee Services

Bulk Item: Yes X No

Department: Risk Management

Staff Contact Person/Phone#: Maria L. Slavik X3178

AGENDA ITEM WORDING: Approval to extend the current General and Professional Liability Insurance with Lantana Insurance Ltd. for Bayshore Manor and waiver of policy requiring going out for RFP.

ITEM BACKGROUND: Coverage is for General Liability and Wrongful Acts/Vicarious Liability for abuse as required to maintain our State of Florida Assisted Living Facility License. It also covers claims alleging sexual and/or physical abuse. The current premium is \$17,105.

PREVIOUS RELEVANT BOCC ACTION: In years past, attempts to locate alternative insurance at a reasonable price have proved unsuccessful. Bayshore's current insurer, Lantana Insurance Ltd., has been the only company willing to offer the protection need for a cost that acceptable to the County. When proposals for alternative coverage have been received, the premiums have been as much as twice the amount being charged by Lantana. The last bid was in 2004 and Lantana has been the Carrier since.

CONTRACT/AGREEMENT CHANGES: Renew the General and Professional Liability Insurance with Lantana Insurance, Ltd., for the period 4/30/08 – 4/30/09.

STAFF RECOMMENDATIONS: It is recommended that the BOCC approve the request to waive the bid process and that County instruct Arthur J. Gallagher (the incumbent agent) to aggressively negotiate a renewal with Lantana for the upcoming year.

TOTAL COST: approx. \$17,506.86

BUDGETED: Yes X No

COST TO COUNTY: approx \$17,506.86

SOURCE OF FUNDS: Ad valorem

REVENUE PRODUCING: Yes No X **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty *CUH* OMB/Purchasing *B* Risk Management *MS*

DOCUMENTATION: Included X Not Required

DISPOSITION:

AGENDA ITEM #

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY			
Contract with:	<u>Arthur J. Gallagher & Co</u>	Contract # _____	
		Effective Date:	<u>4/30/08</u>
		Expiration Date:	<u>4/30/2009</u>
Contract Purpose/Description: <u>Bayshore Manor Renewal</u>			
Contract Manager:	<u>Maria Slavik</u>	<u>3178</u>	<u>Risk Management #7</u>
	(Name)	(Ext.)	(Department/Stop #)
for BOCC meeting on <u>2-20-08</u>		Agenda Deadline: <u>2-05-2008</u>	

CONTRACT COSTS			
Total Dollar Value of Contract: \$	<u>\$17,506</u>	Current Year Portion: \$	_____
	approx.		
Budgeted? Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Account Codes: <u>503-08502-530-450-</u>	_____
Grant: \$	_____		_____
County Match: \$	_____		_____

ADDITIONAL COSTS			
Estimated Ongoing Costs: \$	_____/yr	For: _____	
(Not included in dollar value above)		(eg. maintenance, utilities, janitorial, salaries, etc.)	

CONTRACT REVIEW				
	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>2-1-08</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>2-1-08</u>
Risk Management	<u>2-1-08</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>2-1-08</u>
O.M.B./Purchasing	_____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>2/4/08</u>
County Attorney	<u>2-5-08</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Cynthia F. Hall</u>	<u>2-5-08</u>
Comments: _____				




BOARD OF COUNTY COMMISSIONERS

Mayor Charles "Sonny" McCoy, District 3
Mayor Pro Tem Mario Di Gennaro, District 4
Dixie M. Spehar, District 1
George Neugent, District 2
Sylvia J. Murphy, District 5

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The Historic Gato Cigar Factory
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Key West, FL 33040
(305) 292-4458 - Phone
(305) 292-4564 - Fax



TO: Board of County Commissioners

FROM: Teresa E. Aguiar,
Employee Services Director 

DATE: February 1, 2008

SUBJ: General and Professional Liability Insurance
Renewal for Bayshore Manor

This item requests approval to renew Bayshore Manor's General and Professional Liability insurance with Lantana Insurance, LTD. The current policy expires on April 30, 2008.

The availability of insurance for Assisted Living facilities is extremely limited and the current policy has provided stable and quality insurance protection for the County since 2004. Based on the limited number of insurers with the resources and desire to provide the necessary coverage along with the costs associated with advertising, consultant fees and staff time, it is believed that obtaining competitive bid proposals at this time is not justified and would not produce favorable results. It is understood that Lantana Insurance, LTD has inspected Bayshore Manor and believes it is a well run facility. It is anticipated that Lantana will offer a favorably priced renewal for the 2008/2009 policy year.

It is therefore the recommendation that the Board approve the request to waive the bidding process and instruct Arthur J. Gallagher (the incumbent Agent) to aggressively negotiate and renew Bayshore Manor's General and Professional Liability Insurance with Lantana Insurance, LTD. If you have any questions on this item, please do not hesitate to contact me at X4458.