

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: FDEP Contract # PL029-FK-075
 Effective Date: August 15, 2007
 Expiration Date: June 15, 2008

Contract Purpose/Description:
 Change Order to Task Assignment # FK - 075 as requested by FDEP . Reimbursement changed from "Cost Reimbursement" to "Fee Schedule". No other changes required.

Contract Manager: Beth Bergh 2511 Growth Management / 11
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 3/19/08 Agenda Deadline: 3/4/08

CONTRACT COSTS

Total Dollar Value of Contract: \$ NA Current Year Portion: \$ _____
 Budgeted? Yes No Account Codes: _____
 Grant: \$ NA _____
 County Match: \$ NA _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>3-4-08</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>3-4-08</u>
Risk Management PKC	<u>2-27-08</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Lewis</u>	<u>2-27-08</u>
O.M.B./Purchasing	<u>2-28-08</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>R. Per</u>	<u>2/29/08</u>
County Attorney	<u>2/26/08</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>D. J. Jimsley</u>	<u>2-26-08</u>

Comments: _____

**TASK ASSIGNMENT CHANGE ORDER FORM
DEP CONTRACT NO. PL-029**

Task Assignment Number: FK-075

Date: February 14, 2008

Change Order No. 01

Contractor Name: Monroe County

DEP Contract Manager: Greg Jubinsky (850) 488-5631

Contractor's Contract Manager: Elizabeth Bergh (305) 852-2511

DEP Site Manager: Jackie Smith (561) 791-4720

Project Title / DEP Site Manager: Monroe County Invasive Plant Control Technicians 07-08

DESCRIPTION OF CHANGE :

Change task assignment from Cost Reimbursement to Fee Schedule. Monroe County hourly reimbursement rates for weed control technicians are attached. Scheduled areas to be targeted for county control crews are outlined in the attachment. The goal for this year is to complete as many of these sites as practical. The County will provide an itemized invoice with hourly rates and hours worked with DPRs attached.

CHANGE IN TASK AMOUNT:

<u>Item</u>	<u>Fee Schedule</u>
Original task amount:	<u>\$96,000.00</u>
Task amount prior to this change order:	<u>\$96,000.00</u>
Net increase/decrease in task amount:	<u>\$0.00</u>
Task amount with all change orders:	<u>\$96,000.00</u>

CHANGE IN TASK TIME:

Original task completion date: June 15, 2008

Completion date prior to this change: June 15, 2008

Net increase/decrease in task period: 0 days

Completion date with all change orders: June 15, 2008

CHANGE IN FUNDING INFORMATION:

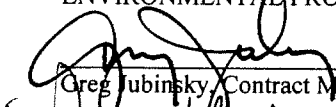
ORG CODE	EO	OBJECT CODE	MODULE	SPEC. CAT.	PROJECT #	YEAR	AMOUNT OF CHANGE
3710-2800-222	Q7	139900		102334	FK-075	07-08	0

MONROE COUNTY


Monroe County Contract Manager Date

Department Director Date

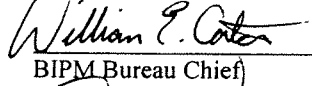
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION




Greg Jubinsky, Contract Manager 2/14/08
Date



Pam Stephens
BIPM Cost Center Administrator 2/14/08
Date

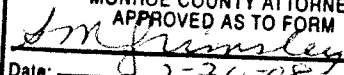


William E. Coker
BIPM Bureau Chief 2/14/08
Date



Division Director or Designee 2/18/08
Date

cc: Gwenn Godfrey, Contracts Office (MS93)
Contracts Disbursements (MS78) - 2 Copies

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM

Date: 2-20-08

**FK-075
Monroe County Invasive Exotic Technicians**

Actual Costs per Technician

Technician	Hourly rate	FICA (x0.0765)	FL Retirement (x0.0985)	Total Hourly Rate
1	\$ 21.68	\$1.659	\$2.135	\$25.474
2	\$ 21.00	\$1.607	\$2.069	\$24.676
3	\$ 18.00	\$1.377	\$1.773	\$21.15
4	\$ 16.00	\$1.224	\$1.576	\$18.80

Work Sites

Work sites include over 3,000 parcels of County conservation lands in the Florida Keys, including parcels located in the following subdivisions (includes new and follow-up sites):

Key	Subdivision
Key Largo	Largo City
Key Largo	Adobe Casa Court
Key Largo	Anglers Park
Key Largo	Bay Haven
Key Largo	Oceana
Key Largo	Pamela Villa
Key Largo	Silver Lake Park
Key Largo	Sunset Gardens
Key Largo	Thompsons
Key Largo	Winston Waterways
Tavernier	Palma Sola
Tavernier	Harris Ocean Park Estates
Tavernier	NA- Old Settlers Park
Duck Key	Center Island
Marathon	NA - Marathon Govt Center
Big Pine Key	Sands Subdivision
Big Pine Key	Eden Pines
Big Pine Key	Kinercha
Big Pine Key	Doctor's Arm
Torches	Windswept Beach Estates
Torches	Torch Key Estates
Torches	Gato Farms
Torches	Ladies Acre
Ramrod	Ramrod Shores
Ramrod	Ramrod Shores Marina Section
Summerland	Summerland Beach Estates
Summerland	Summerland Estates
Summerland	Niles Channel
Cudjoe Key	Cutthroat Harbor Estates
Cudjoe Key	Cudjoe Acres
Cudjoe Key	Sacarma
Sugarloaf	Sugarloaf Townsite
Sugarloaf	Indian Mound Estates
All	Also follow-up work on the Overseas Heritage Trail throughout the Keys
All	Acreages and other unplatted parcels

**TASK ASSIGNMENT NOTIFICATION FORM
DEP CONTRACT NO. PL-029**

Task Assignment Number: **FK-075**

Date: June 15, 2007

Contractor Name: Monroe County
Contractor's Contract Manager: Elizabeth Bergh (305) 852-2511

DEP Contract Manager: Greg Jubinsky 850-245-2821
DEP Site Manager: Jackie Smith 561-772-2479

Project Title: Monroe County Invasive Plant Control Technicians 07-08

MA ID#:

Task Description and Payment Schedule: Exhibit 1 describes the scope of work for this project. The Contractor is not authorized to perform work on any additional sites until such time as the DEP and the Contractor have fully executed a Change Order for said additional work. Any work performed by the Contractor contrary to this Task Assignment shall be at the Contractors expense. The contractor is allowed to subcontract.

Task Assignment Conditions and Deliverables:

1. Control is defined as treatment effective in preventing re-sprout of treated target vegetation.
2. If 95% kill rate is not achieved for any area of the project after two months following project completion, one additional thorough treatment of the plant will be the responsibility of the contractor at no cost to the contracting entities.
3. The Contractor shall notify the designated site manager prior to entering the work-site.
4. The Contractor shall provide written notification to the Contract Manager upon completion of treatment event(s).
5. Upon Site Manager approval, the Contractor is authorized to control incidental occurrences of any current EPPC category one or category two invasive exotic plant species encountered within the Project Site(s). Costs for these control operations shall not exceed the established Task Assignment amount, and must not jeopardize the Contractor's ability to achieve the required level of control for the primary target species. It is the responsibility of the Contractor to determine that all control operations do not exceed the established Task Assignment amount.

Task Assignment Start Date: **July 1, 2007**

Final Treatment Completion Date: **June 15, 2008**

Task Assignment Type:

Amount Not To Exceed:

Cost Reimbursement

\$96,000.00

Total Task Assignment Value

\$96,000.00

Funding Information:

Org. Code	E.O.	Object Code	Fund	Spec. Cat.	Project #	Year	Amount
3710-2800-222	07	139904		102334	029FK075	07-08	\$96,000.00
37							\$

MONROE COUNTY

FL DEPARTMENT OF ENVIRONMENTAL PROTECTION

Maia D. G. AUG 15 2007
Contract Manager Date

Greg Jubinsky 6/15/07
Contract Manager Date

B. Norman 8-2-07
Department Director Date

Pam Stephens 6/19/07
Cost Center Administrator Date

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM:
Susan M. Grimsley
SUSAN M. GRIMSLEY
ASSISTANT COUNTY ATTORNEY
Date 7-26-07

(SEAL)
ATTEST: DANNY L. KOLHAGE CLERK
BY Jamela Howard
DEPUTY CLERK

William Torres 6/19/07
Bureau Chief Date

[Signature] 6/15/07
Division of State Lands Date

cc: Gwenn Godfrey, Contracts Office (MS93)
Contracts Disbursements Section (MS78)

TASK ASSIGNMENT RESPONSIBILITIES

RESPONSIBILITIES OF THE CONTRACTOR:

1. Upon full execution of the Task Assignment, the Contractor will coordinate with the DEP Site Manager to establish a mutually agreeable work schedule.
2. A Ground Crew Supervisor, employed by the Contractor, will be present at all times when work on the site is underway;
3. Ground Crew Supervisors will be responsible for all control activities and safety on project sites. The Ground Crew Supervisor will assure contract crews are knowledgeable of, and remain within property and treatment boundaries. Every effort shall be made by the Contractor to avoid damage to native vegetation and wildlife;
4. Ground Crew Supervisors will be pesticide applicators possessing current certification by the Florida Department of Agriculture and Consumer Services (FDACS) in the Forestry or Right-of-Way categories. A copy of each supervisor's FDACS certification will be provided to the DEP Site Manager prior to initiation of on-site supervisory duties;
5. The Ground Crew Supervisor may supervise a maximum of eight (8) field employees at any given time, unless otherwise noted in the Task Assignment;
6. The Ground Crew Supervisor shall be responsible for the collection, recording, and timely submission of all data and reports required. At weekly intervals and at the completion of initial treatments and site reassessment, a complete report will be submitted to the Site Manager detailing sites treated, number and size of plants killed, and type of treatment used. This data will be recorded on the DEP "Daily Progress Report Form".
7. The Contractor will strictly adhere to all herbicide label application, precautionary, and safety statements;
8. All control efforts (except cogon grass treatment) shall be at least 95% effective in preventing re-sprout of treated target vegetation. If 95% kill rate is not achieved for any area of the project after two months following project completion, one additional thorough treatment of the plant species listed under "Project Goals" in the project area will be the responsibility of the Contractor at no cost to the DEP;
9. Cogon grass treatments shall be 100% effective in killing above ground portions (top kill) of target vegetation. If 100% top kill rate is not achieved for any area of the project after 30 days following project completion, one additional thorough treatment of the plant species listed under "Project Goals" in the project area will be the responsibility of the Contractor at no cost to the DEP;
10. The Contractor shall forward an original invoice along with all corresponding Daily Progress Report Forms, completed and approved, to the Bureau of Invasive Plant Management, 3915 Commonwealth Boulevard, MS 710, Tallahassee, Florida 32399-3000 within ten (10) working days of work completion;

RESPONSIBILITIES OF THE DEP SITE MANAGER:

1. The Site Manager reserves the right to inspect, at any time, the Contractor's procedure, spray system(s), spray solution(s), and other ancillary equipment, and to approve operating personnel. Inspection, however, will not relieve the Contractor of any obligations or responsibilities nor will it transfer any liability to the lands listed under "Project Location.";
2. No additional work can be added to this Task Assignment without a fully executed Change Order. Additional work includes additional treatment areas or change in treatment methodology.
3. The site management agency authorizes Bureau of Invasive Plant Management staff to approve invoice payments of all funds encumbered under this Task Assignment. Payment will be approved only for that work approved by the Site Manager. A copy of the approved invoice will be forwarded to the site management agency.