

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

MEETING DATE: 4/08/07

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

STAFF CONTACT PERSON: Peter Horton
Phone: 292-3518

AGENDA ITEM WORDING: Approval of Purchase Service Order with URS, for General Consulting Services for the Key West International Airport and the Florida Keys Marathon Airport.

ITEM BACKGROUND: These services are eligible for 50% funding by a Florida Department of Transportation Joint Participation Agreement for Monroe County Planning Studies. The term of the PSO is 4/1/17 through 3/31/08.

PREVIOUS RELEVANT BOCC ACTION: Approval of URS General Consulting Contract, March 21, 2007.

CONTRACT/AGREEMENT CHANGES: New agreement

STAFF RECOMMENDATION: Approval

TOTAL COST: 86,400.00

BUDGETED: Yes

COST TO AIRPORT: 43,200.00

SOURCE OF FUNDS: FDOT & Airport Operating

COST TO PFC: None

COST TO COUNTY: None

REVENUE PRODUCING: No

AMOUNT PER MONTH /YEAR:

APPROVED BY: County Attorney OMB/Purchasing Risk Management

DOCUMENTATION: Included

Not Required

AGENDA ITEM # _____

DISPOSITION: _____

/bev
AO
11/06

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract #

Contract with: URS

Effective Date: 4/1/07

Expiration Date: 3/31/08

Contract Purpose/Description: General Consulting Services for the Key West International Airport, and the Florida Keys Marathon Airport.

Contract Manager: Bevette Moore
(name)

5195
(Ext.)

Airports - Stop # 5
(Department/ Stop)

for BOCC meeting on: 4/18/07

Agenda Deadline: 4/2/07

CONTRACT COSTS

Total Dollar Value of Contract: 86,400.00

Current Year Portion: 43,200.00

Budgeted? Yes

Account Codes: 403-63529-GAMD26

Grant: Yes - FDOT

404-63053-GAKD50

County Match: Airports Operating

ADDITIONAL COSTS

Estimated Ongoing Costs: n/a
(not included in dollar value above)

For: .
(eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed		Reviewer	Date Out
		Yes	No		
Airports Director	<u>4/2/07</u>	()	(Y)	<u>PH</u> Peter Horton	<u>4/2/07</u>
Risk Management	<u>4/2/07</u>	()	(Y)	<u>M. Spauld</u> for Risk Management	<u>4/2/07</u>
O.M.B./Purchasing	<u>4/2/07</u>	()	(Y)	<u>[Signature]</u> for OMB	<u>4/2/07</u>
County Attorney	<u>___/___/___</u>	()	()	_____ County Attorney	<u>___/___/___</u>

Comments: _____

PURCHASE / SERVICE ORDER
FOR
MONROE COUNTY

To: URS Purchase Service Order No. 06/07-29

Re: PSA Agreement, Dated: 4-1-07 Resolution

Project Name: General Consultants Services

Description of Services: Attend monthly meeting, collect and report information, coordinate with FAA/FDOT, interpret Federal (FAA) requirements and guidance and assist staff, and other contractor service as requested services for the period 4/1/07 to 3/31/08.


Multiple of Direct Salaries

Lump Sum X Reimbursable Expense

Days to Complete 365 Fee this Service Order \$ 86,400.00

Payment for Services shall be in their entirety as per PSO.

Prepared by:



Milford A. Reisert

Recommended by:



Date: 3-29-07

Date: 4-2-07

Accepted by:



Carlos Garcia

Approved by:

Date: 3/29/07

Date: _____

Memo

To: Board of County Commissioners
From: Peter Horton, Director of Airports
Date: 4/18/07
Re: Agenda Item – Agreement for Professional Services

This item requests County Commission approval of a URS Purchase Service Order for General Consulting Services for the Key West International Airport, and the Florida Keys Marathon Airport.

These services are eligible for 50% funding by a Florida Department of Transportation Joint Participation Agreement for Monroe County Planning Studies. The term of the PSO is 4/1/17 through 3/31/08.

PJH/bev