

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 16, 2007

Division: Emergency Services

Bulk Item: Yes X No

Department: Emergency Management

Staff Contact Person: Jose Tezanos

AGENDA ITEM WORDING: Ratification of the signing of an Award letter by the Mayor accepting additional Federal funds in the amount of \$29,661.00 as a Modification to the Emergency Management Base Grant Agreement # 07BG-04-11-54-01-297 in the amount of \$102,929.00; and authorization for the County Administrator to execute any other required documentation in relation to the application process.

ITEM BACKGROUND: These funds are appropriated annually from the Florida Emergency Management, Preparedness, and Assistance Trust Fund and allocated to local emergency management agencies and programs. This Award letter increases our County's total amount of funding under the Base Grant Agreement to \$132,620.00.

PREVIOUS RELEVANT BOCC ACTION: BOCC approved the Base Grant Agreement # 07BG-04-11-54-01-297 on the October 18, 2006 meeting. This grant has been approved each year since 1994.

CONTRACT/AGREEMENT CHANGES: Increases the total amount of funding under this Agreement by \$29,661.00.

STAFF RECOMMENDATIONS: It is appropriate to accept Modification to Base Grant Agreement # 07BG-04-11-54-01-297. OMB should increase project GE0702 by amount awarded.

TOTAL COST: NONE **BUDGETED:** Yes No X

COST TO COUNTY: NONE **SOURCE OF FUNDS:** Grant

REVENUE PRODUCING: Yes No X **AMOUNT PER MONTH** **Year** 29,661.00

APPROVED BY: County Atty X OMB/Purchasing X Risk Management X

DOCUMENTATION: Included X Not Required

DISPOSITION: **AGENDA ITEM #**

MEMORANDUM ATTACHMENT TO AGENDA ITEM SUMMARY

Meeting Date: May 16, 2007

Division: Emergency Services

Bulk Item: Yes X No

Department: Emergency Management

Staff Contact Person: Jose Tezanos

AGENDA ITEM WORDING: Ratification of the signing of an Award letter by the Mayor accepting additional Federal funds in the amount of \$29,661.00 as a Modification to the Emergency Management Base Grant Agreement # 07BG-04-11-54-01-297 in the amount of \$102,929.00; and authorization for the County Administrator to execute any other required documentation in relation to the application process.

ITEM BACKGROUND: These funds are appropriated annually from the Florida Emergency Management, Preparedness, and Assistance Trust Fund and allocated to local emergency management agencies and programs. This Award letter increases our County's total amount of funding under the Base Grant Agreement to \$132,620.00.

PREVIOUS RELEVANT BOCC ACTION: BOCC approved the Base Grant Agreement # 07BG-04-11-54-01-297 on the October 18, 2006 meeting. This grant has been approved each year since 1994.

CONTRACT/AGREEMENT CHANGES: Increases the total amount of funding under this Agreement by \$29,661.00.

STAFF RECOMMENDATIONS: It is appropriate to accept Modification to Base Grant Agreement # 07BG-04-11-54-01-297. OMB should increase project GE0702 by amount awarded.

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Florida DCA DEM Contract # #07BG 04-11-54-01-297
 Effective Date: March 13, 2007
 Expiration Date: September 30, 2007

Contract Purpose/Description:

This Federal Award letter is intended to enhance Monroe County's Office of Emergency Management Base Grant funding to \$132,620.00. The amount reflected in the Award letter or 29,661.00 needs to be budgeted to Project GE0702-510120

Contract Manager: Jose Tezanos 6325 14
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on ^{May 16}~~April 18~~, 2007 Agenda Deadline: ^{May 1}~~April 3~~, 2007

CONTRACT COSTS

Total Dollar Value of Contract: \$ 29,661 Current Year Portion: \$ 29,661
 Budgeted? Yes No Account Codes: GE0702-510120- - - -
 Grant: \$ 29,661 - - - - -
 County Match: \$ 0 - - - - -

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>4-25-07</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>4-25-07</u>
Risk Management	<u>4-19-07</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Sluic</u>	<u>4-19-07</u>
^{EC} O.M.B./Purchasing _(4/19/07)	<u>4/19/07</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>4/19/07</u>
County Attorney	<u>3/21/07</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>4/17/07</u>

Comments: _____



STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT
"State Emergency Response Team"

CHARLIE CRIST
Governor

W. CRAIG FUGATE
Director

March 13, 2007

CERTIFIED MAIL #70060810000141048505
RETURN RECEIPT REQUESTED

Ms. Irene Toner, Director
Monroe County Emergency Management
490 63rd Street Ocean
Suite 150
Marathon, Florida 33050

Re: AWARD Letter
Agreement #07BG-04-11-54-01-297

Dear Ms. Toner:

In accordance with Paragraph 17(d) of the above reference Agreement, this award Letter serves as a legal modification to your Base Grant Agreement. This Award Letter provides FEDERAL funds to your County in the amount of **\$29,661**.

These funds continue to require a dollar for dollar non-federal match. Please ensure that your County can provide the required additional match before accepting these funds.

This Award letter increases your County's total amount of funding under this Agreement to **\$132,620**. You must return the attached budget form (Attachment A-1) showing the anticipated expenditure of the Federal funds. All other terms and conditions of the Agreement shall remain in full force and effect. **Please make this a part of your Agreement File.**

Should the County not wish to accept these additional funds, then the County must provide notice to the Division within thirty (30) days of receipt of this Award Letter. **Otherwise the County shall provide to the Division its written notice of acceptance within forty-five (45) days of receipt of the Award Letter.** In accordance with Paragraph 17(d) of the above referenced Agreement, the terms of this Agreement shall be considered to have been modified to include the additional funds upon receipt by the Division of the written notice of acceptance.

2555 SHUMARD OAK BOULEVARD • TALLAHASSEE, FLORIDA 32399-2100
Phone: 850.413.9969 Suncom: 850.293.9969 FAX: 850.488.1016
Internet address: <http://www.FloridaDisaster.org>

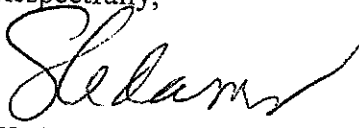
LONG TERM RECOVERY OFFICE • 36 SKYLINE DRIVE • LAKE MARY, FLORIDA 32746
Phone: 407-268-8899 FAX: 407-268-8977

County EM Director
Page Two

Rule 9G-19.006(4), Florida Administrative Code provides for the reallocation of any unspent (State EMPA) Base Grant funds. All funds were utilized by the counties in Fiscal Year 2005-06; therefore, no funds are available for reallocation for Fiscal Year 2006-07.

You may indicate your acceptance of these funds by signing and returning this Award Letter with the attached budget page to Cherie Trainor, Florida Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100.

Respectfully,


J. W. Craig Fugate, Director
Division of Emergency Management

WCF/

Attachment

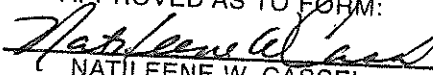
.....
I accept the additional funds and agree to all terms and conditions as set forth in the EMPA Base Grant Agreement.

County: Monroe

Authorized Official: Mario DiGennaro

Title: Mayor

Date: _____

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM:

NATILEENE W. CASSEL
ASSISTANT COUNTY ATTORNEY
Date 4/12/07

Attachment A-1

Budget

The anticipated expenditures for the Categories listed below are for the Emergency Management Performance (EMPG) **Federal** portion of this subgrant only (Paragraph (17)(d), FUNDING/CONSIDERATION).

<u>Category</u>	<u>Anticipated Expenditures Amount</u>
Salaries/Fringe Benefits	\$ <u>29,661</u>
Other Personal Services	\$ _____
Expenses	\$ _____
Operating Capital Outlay	\$ _____
Fixed Capital Outlay	\$ _____
Management & Admin. Costs (not to exceed 2.5%)	\$ _____
Total Federal Funds	\$ <u>29,661</u>

County: Monroe County Emergency Management

Agreement No: #07BG-04-11-54-01-297

REVISED EXHIBIT 1

FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Federal Program \$29,661 CFDA: 97.042

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Chapter 252, Florida Statutes
Rule Chapters 9G-6, 9G-11, and 9G-19, Florida Administrative Code
44 CFR, (Code of Federal Regulations) Part 13 (Common Rule)
44 CFR, Part 302
OMB Circular A-87 and A-133
48 CFR, Part 31

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

State Project (list State awarding agency, Catalog of State Financial Assistance title and number)

State Awarding Agency: Division of Emergency Management

Catalog of State Financial Assistance Title: Emergency Management Programs

Catalog of State Financial Assistance Number: 52008

State Grant Amount: \$105,806 (minus deduction of \$2,847 for the recurring charges for the satellite service)

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Pursuant to Section 252.373, Florida Statutes and Rule Chapter 9G-19, Florida Administrative Code.