

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: May 21, 2008

Division: Engineering

Bulk Item: Yes X No     

Department: Wastewater

Staff Contact /Phone #: Dave Koppel X4427

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**AGENDA ITEM WORDING:** Approval to advertise a Request for Qualifications to prepare the grant application and to provide administrative services for the Community Development Block Grant program related to wastewater.

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**ITEM BACKGROUND:** The Community Development Block Grant (CDBG) program provides funding to low-income families to assist with wastewater connection fees. A successful bidder for this RFQ would be responsible for applying for and acquiring the grant as well as administering it. The CDBG program allows for administration costs, and the successful bidder would be funded entirely through a successful grant.

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**PREVIOUS RELEVANT BOCC ACTION:** none

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**CONTRACT/AGREEMENT CHANGES:** NA

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**STAFF RECOMMENDATIONS:** Approval as stated above

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**TOTAL COST:** \_\_\_\_\_ **BUDGETED:** Yes      No     

**COST TO COUNTY:** \$600.00 **SOURCE OF FUNDS:** F169 /F170

**REVENUE PRODUCING:** Yes      No      **AMOUNT PER MONTH** \_\_\_\_\_ **Year** \_\_\_\_\_

**APPROVED BY:** County Atty      OMB/Purchasing      Risk Management     

**DOCUMENTATION:** Included      Not Required X

**DISPOSITION:** \_\_\_\_\_

**AGENDA ITEM #** \_\_\_\_\_