

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: 12/19/07

Division: Monroe County Sheriff's Office

Bulk Item: Yes XX No

Department: Monroe County Sheriff's Office

Staff Contact Person: Val Marinello

AGENDA ITEM WORDING:

Request for expenditure from Law Enforcement Trust Fund

ITEM BACKGROUND:

N/A

PREVIOUS RELEVANT BOCC ACTION:

Have been approved in the past

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATIONS:

Approval

TOTAL COST: _____

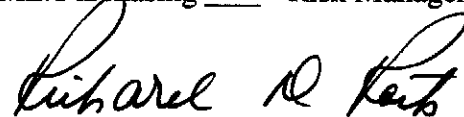
BUDGETED: Yes No

COST TO COUNTY: _____ **SOURCE OF FUNDS:** Law Enforcement Trust Fund

REVENUE PRODUCING: Yes No **AMOUNT PER MONTH** _____ **Year** _____

APPROVED BY: County Atty. OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL:



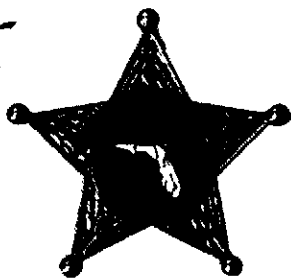
Richard D. Roth, Sheriff

DOCUMENTATION: Included XX Not Required

DISPOSITION: _____

AGENDA ITEM # _____

Sheriff



Monroe County Sheriff's Office

Richard D. Roth, Sheriff

5525 College Road

Key West, Florida 33040

(305) 292-7000 FAX: (305) 292-7070 1-800-273-COPS

www.keysso.net

SUBSTATIONS

Freeman Substation
20950 Overseas Hwy.
Cudjoe Key, FL 33042
(305) 745-3184
FAX (305) 745-3761

Marathon Substation
3103 Overseas Hwy.
Marathon, FL 33050
(305) 289-2430
FAX (305) 289-2497

Islamorada Substation
87000 Overseas Hwy.
Islamorada, FL 33036
(305) 853-7021
FAX (305) 853-9372

Roth Building
50 High Point Road
Favernier, FL 33070
(305) 853-3211
FAX (305) 853-3205

DETENTION CENTERS

Key West Det. Center
5501 College Road
Key West, FL 33040
(305) 293-7300
FAX (305) 293-7353

Marathon Det. Facility
3981 Ocean Terrace
Marathon, FL 33050
(305) 289-2420
FAX (305) 289-2424

Plantation Det. Facility
53 High Point Road
Plantation Key, FL 33070
(305) 853-3266
FAX (305) 853-3270

SPECIAL OPERATIONS

P.O. Box 500975
Marathon, FL 33050
(305) 289-2410
FAX (305) 289-2498

AVIATION DIVISION

10100 Overseas Hwy.
Marathon, FL 33050
(305) 289-2777
FAX (305) 289-2776

COMMUNICATIONS

2796 Overseas Hwy.
Marathon, FL 33050
(305) 289-2351
FAX (305) 289-2493

December 3, 2007

Mr. Tom Willi, County Administrator
Gato Building
1100 Simonton Street
Key West, Florida 33040

RE: Agenda Item – Request for Expenditures from Law Enforcement
Trust Fund

Dear Mr. Willi:

I would like to request that the Commission authorize the following
expenditures from the Law Enforcement Trust Fund:

\$ 540.71 Monroe County Sheriff's Office – To help provide gifts for Santa to give
to the children that visit the MCSO Animal Farm on Santa on the Farm open
house.

\$10,000.00 Samuel's House – To help provide food and care for the women at
Samuel's House due to the loss of grant money.

TOTAL: \$10,540.71

I hereby certify that these expenditures are lawful pursuant to the Florida
Contraband Act. There will be no recurring expenses in the existing budget.

Please feel free to contact my General Counsel, Mark L. Willis, or me
should you have any questions or concerns regarding this request.

Very truly yours,

Richard D. Roth
Sheriff of Monroe County

RDR/vam



MONROE COUNTY SHERIFF'S OFFICE

5525 COLLEGE ROAD
 KEY WEST, FLORIDA 33040
 PH. (305) 292-6832
 FAX (305) 292-6833

BILL TO:

FAX# :
 ATTN: :

PAGE <i>10F3</i>
PURCHASE ORDER NUMBER 60084
THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND CORRESPONDENCE

PURCHASE ORDER DATE	DATE REQUIRED	REQUISITION NO.	VENDOR NO.	DESCRIPTION
10/31/2007		J. SELANDER	288	4247

VENDOR ORIENTAL TRADING
 OMAHA, NE

SHIP TO: MONROE COUNTY SHERIFF'S OFFICE
 5501 COLLEGE RD.
 KEY WEST, FL 33040

J. SELANDER

CONFIRMATION	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
			45 DAYS FROM RECEIPT OF INVOICE	DEL

QUANTITY	UNIT OF MEASURE	COMMODITY CODE	UNIT PRICE	EXTENSION
1	6	SET IN-5/387	34.95	209.70
		ASST. BEANBAG ANIMALS		
2	10	SET IN-4/2350	5.95	59.50
		REINDEER MUGS		
3	5	SET IN-4/1416	5.95	29.75
		SNOWMAN MUGS		
4	5	SET IN-4/4907	5.95	29.75
		SANTA MUGS		
5	5	SET IN-4/3051	5.95	29.75
		GINGERBREAD MAN MUGS		
6	2	SET IN-4/3036	7.95	15.90
		MINI HOLIDAY CHAR.PARATROOPERS		
7	2	SET IN-4/2944	4.95	9.90
		GLITTER HOLIDAY PADDLEBALL GAME		
8	1	SET IN-4/2047	3.95	3.95
		MINI HOLIDAY COLORING SET		
9	2	SET IN-4/2036	3.95	7.90
		HOLIDAY CARD GAME SET		
10	1	SET IN-4/2882	4.95	4.95
		MINI HOLIDAY PRISM KALEIDASCOP E		

* cont *

COMMENTS :

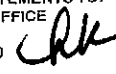
DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
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A401-1026-55278	209.70
A401-1026-55278	59.50
A401-1026-55278	29.75
A401-1026-55278	29.75
A401-1026-55278	29.75
A401-1026-55278	15.90
A401-1026-55278	9.90
A401-1026-55278	3.95

BY 

Federal Tax ID #59-6000753
 Sales Tax #85-801262230c-1

The Monroe County Sheriff's Office is an Equal Opportunity Employer
 EEO/AAP Employer

PLEASE SEND ALL INVOICES AND STATEMENTS TO:
 MONROE COUNTY SHERIFF'S OFFICE
 5525 COLLEGE ROAD
 KEY WEST, FLORIDA 33040
 ATTN: FINANCE 

VENDOR COPY

MONROE COUNTY SHERIFF'S OFFICE

5525 COLLEGE ROAD
KEY WEST, FLORIDA 33040

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FAX (305) 292-6833

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OMAHA, NE

SHIP TO: MONROE COUNTY SHERIFF'S OFFICE
5501 COLLEGE RD.
KEY WEST, FL 33040

J. SELANDER

CONFIRMATION	BLANKET	CONTRACT	PAYMENT TERMS	FREIGHT
			45 DAYS FROM RECEIPT OF INVOICE	DEL

QUANTITY	UNIT OF MEASURE	COMMODITY CODE	UNIT PRICE	EXTENSION
11	2	SET IN-4/1598 HOLIDAY STAMPERS	4.95	9.90
12	2	SET IN-4/20490 HOLIDAY SLIDE PUZZLES	3.95	7.90
13	1	SET IN-4/2677 MEGA HOLIDAY BAG ASST.	19.95	19.95
14	1	SET IN-4/23420 TRANSPARENT GOODY BAGS ASST.	7.95	7.95
15	1	EA IN-4/1960 SNOWMAN DART BOARD GAME	7.95	7.95
16	1	EA IN-4-3060 PENGUIN BEANBAG TOSS GAME	14.95	14.95
17	1	EA IN-4/1499 SNOWMAN BEANBAG TOSS GAME	14.95	14.95
18	1	EA IN-12/2938 CHRISTMAS STORY BOOKS	6.95	6.95
19	1	EA SHIPPING CHARGES	49.16	49.16

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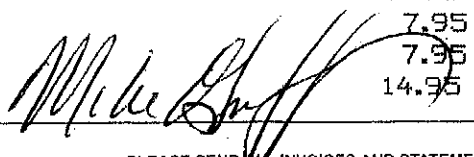
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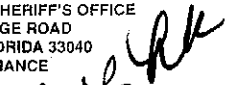
DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
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A401-1026-55278	7.90
A401-1026-55278	4.95
A401-1026-55278	9.90
A401-1026-55278	7.90
A401-1026-55278	19.95
A401-1026-55278	7.95
A401-1026-55278	7.95
A401-1026-55278	14.95

Federal Tax ID #59-6000753
Sales Tax #85-801262230c-1

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EEO/AAP Employer

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VENDOR COPY

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J. SELANDER

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			45 DAYS FROM RECEIPT OF INVOICE	DEL
QUANTITY	UNIT OF MEASURE	COMMODITY CODE	UNIT PRICE	EXTENSION

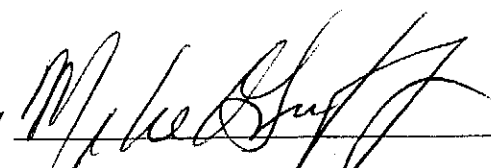

540.71

COMMENTS

DEPARTMENT	ACCOUNT	PROJECT	PROJECT ACCOUNT	AMOUNT
A401-1026-55278				14.95
A401-1026-55278				6.95
A401-1026-55278				49.16

Federal Tax ID #59-6000753
 Sales Tax #85-801262230c-1

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VENDOR COPY



60084

2007 Oct 30 11:23:01

401 1026-55278

MEMORANDUM

TO: Inmate Welfare Committee

FROM: S. Y. Fain, Programs Services Staff Assistant

SUBJECT: Christmas on the Farm

DATE: October 24, 2007

I am requesting that the following items are paid for out of the Inmate Welfare Fund for Christmas on the Farm (gifts for the kids).

See the attached requisition. The total cost is \$540.71

Director Allen	<u>Approved</u> /Disapproved	<u>Initials</u> KBA 10/24/07
Captain Phelps	<u>Approved</u> /Disapproved	PMP 10.24.07
Major T. Taylor	<u>Approved</u> /Disapproved	Taylor 10/26

Comments: _____

Samuel's House, Inc.
1614 Truesdell Court
Key West, Florida 33040

Invoice

On behalf of women and children, staff and The Board of Directors of Samuel's House, we thank you, for making your pledge of \$10,000 for essential support.

The evening was a miracle because of your commitment.

Please mail to:

Samuel's House, Inc.
1614 Truesdell Court
Key West, Florida 33040

Thank you for making the difference for our clients this coming year.

Invoice

Samuel's House, Inc. has received an exciting challenge from The Singh Company. They will match donations up to \$54,000. Please help us in reaching this goal so we may continue to provide essential support to the displaced women and women with children of Monroe County.

Name MONROE COUNTY SHERIFF DEPT.

Address 5525 COLLEGE ROAD

Contribution \$ \$10 000 00

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