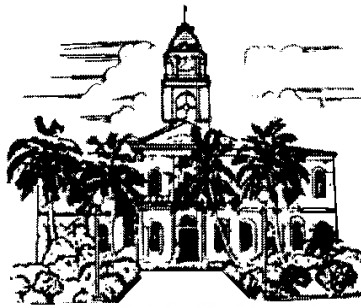


Monroe  
County  
Emergency  
Management



490 63<sup>rd</sup> Street  
Ocean Suite 150  
Marathon, FL 33050

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## MINUTES

### Local Mitigation Strategy Working Group Meeting

**The State Government Building  
2798 Overseas Highway  
Room #104  
Marathon, FL  
33050**

**Monday, September 29, 2008  
10:00 AM – 12:00 PM**

### Working Group Discussion consisted of the following:

- The Minutes of the Friday, July 22, 2007, LMSWG Meeting were read, a motion to accept the minutes was made by Diane Bair, and seconded by LMS Vice-Chair, Skip Haring, City of Layton.

Laura Hite, Mitigation Planner, IV, FDEM, discussed, with reference to the 2010 LMS update requirement, the following;

- The importance and value, as a reference document, of the *Local Multi-Hazard Mitigation Planning Guidance Document* (95 page). [It is noted that this will, due to its size, be sent to the Working Group members, as a separate document.]
- With reference to the mitigation planning regulations at 44 CFR Part 201, the distinctions between the words “shall, should, and must” (Page #4 of the enclosed *Local Multi-Hazard Mitigation Planning Guidance*), should be noted and adhered to.

- The requirement, for Multi-Jurisdictional Mitigation Plans, such as ours, that all participating jurisdictions meet the mitigation plans as identified in 44 CFR (Code of Federal Regulations) 201.6. Among these was mentioned the importance of “participation in the planning process, to include attending meetings, contributing research..., commenting on drafts of the plan, etc.”
  - Chapter 9G-22.004, Hazard Mitigation Grant Program (LMS Working Groups), and the importance of the provision of County LMS submittals, to the state, by the last working weekday of January, documentation evidencing meetings (minutes, rosters, etc.), jurisdictional participation, i.e., working groups, etc.
  - Hazard Risk Assessment software, *Mapping for Emergency Management, Parallel Hazard Information System* (MEMPHIS) and its availability and utility regarding the LMS update. Laura noted the importance for inclusion in the Risk Assessment revision / updating of factors such as repetitive loss structures, growth restrictions, new construction, critical facilities, etc.[The MEMPHIS PPT text will be sent as an attachment with these minutes.]
  - As of October 1, 2008, the following will be required for inclusion in the LMS;
    1. National Flood Insurance Program (NFIP) insured structures that have been repetitively damaged by floods
    2. The jurisdictions participation in the NFIP and continued compliance with NFIP requirements, as appropriate
  - Suggested State DEM Mitigation contacts are;
    - Ms. Helen Johnson (Flood Mitigation, Severe Repetitive Loss, etc)  
(850) 922-4077
    - And
    - Ms. Kathleen Marshall (HMGP)  
(850) 922-5944
- The next LMS Working Group meeting will be held at the following date, time, and location:

DATE: December 4, 2008

TIME: 9 Am - Noon

LOCATION: Marathon Fire Station  
 Department Meeting Room  
 8900 Overseas Highway (Bayside)  
 Marathon

***PLEASE FIND ATTACHED A ROSTER OF THOSE WHO WERE ABLE TO ATTEND THIS MEETING. THE EFFORT TAKEN TO ATTEND, AND THE PARTICIPATION PROVIDED, IS MOST APPRECIATED AND NECESSARY TO OUR MITIGATION FUNDING INITIATIVES.***

